

Training Officer

1. Purpose

Whilst the Training Officer will be able to promote the Society and the help and assistance that can be offered the core purpose of the Training Officer is to assist the SCFA in the training of new referees.

2. Duties

The main duties of the Training Officer include:

- Liaising with SCRA and the County RDO;
- Arranging a local venue to host training courses for SCFA;
- Co-ordinating the training courses and the members of the training team;
- To provide support and assistance to Society members who have development needs; and
- Attendance at Society meetings (and Committee meetings where necessary).

This list is not exhaustive and the Training Officer may be requested, from time to time, to undertake other ad hoc duties and responsibilities on behalf of the Society.

3. Accountabilities

The Training Officer, whilst ultimately responsible to the Membership of the Society, will also be answerable, to a limited degree, to the SCFA.

On a day to day basis they are is accountable to the Secretary, Officers and other members of the Society Committee.

4. Working relationships

The Training Officer will work directly with the SCFA, SCFA RDO, the Training Team and where required the Secretary.

5. Other notes

The position of Training Officer is an important position as the incumbent is able to promote the work of the Society in offering help and support to members.